



## **Volunteer Application**

Name \_\_\_\_\_ DOB (Mo/Day) \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Cell Phone \_\_\_\_\_

E-Mail \_\_\_\_\_

Emergency Contact Name and Phone  
\_\_\_\_\_

List any special skills, training, or interests:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

List any educational and/or volunteer background:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

I understand that safety and security precautions will be taken during all volunteer activities at the Beaches Museum & History Park. In the event that an accident does occur, I will not hold the Beaches Area Historical Society, its employees, or any other volunteers responsible for any accidental injuries.

Signature \_\_\_\_\_  
Date \_\_\_\_\_

Parent Signature (if under 18) \_\_\_\_\_  
Date \_\_\_\_\_

# BEACHES MUSEUM & HISTORY PARK

ATLANTIC BEACH • JACKSONVILLE BEACH • MAYPORT • NEPTUNE BEACH • PALM VALLEY • PONTE VEDRA BEACH  
CELEBRATING OUR ISLAND'S HERITAGE

Listed below are some of the areas volunteers are needed. Please put an "x" next to all of the function(s) that you are interested in helping with at the museum.

1. \_\_\_ **Daily Docent /Tour Guide:** Take visitors on tours of the history park inside each of the historic buildings and the train. **(Museum needs Saturday volunteers, Friday afternoon volunteers)**
2. \_\_\_ **Front Desk:** Greet visitors, provide information, make sales from the gift shop or for events. **(Museum needs Saturday volunteers, Friday afternoon volunteers)**
3. \_\_\_ **Museum Committees:** Committee members help develop exhibits, events, or programs at the Museum **(Ex. Holidays, Education, Fletcher, Concerts)**
4. \_\_\_ **Field Trip Tour Guide:** Docents are trained to lead students through different field trip programs and help students complete activities and interact with the buildings **(Schedule depends on field trip dates)**
5. \_\_\_ **Museum maintenance:** Various projects around the Museum including painting walls or display cases, cleaning historic buildings, organizing garage and storage spaces, etc.
6. \_\_\_ **Help with special events:** Volunteers help with check in, bartending, ticket sales, manning tables, interacting with visitors, etc.
7. \_\_\_ **Archives:** Help catalogue photos, scan photos, enter archival information in past perfect, work on newspapers, etc. **(computer skills needed)**
9. \_\_\_ **Collections:** Help catalogue, photograph, organize artifacts, etc. **(computer skills needed)**
10. \_\_\_ **Data Entry:** Enter contacts, archive or collection information, volunteer hours, etc. in Past Perfect and Constant Contact **(computer skills needed)**
11. \_\_\_ **Clerical:** Help file paperwork, stuff mailings, clean out files, etc.

12. \_\_\_\_ **Help with exhibits:** Help set up and take down temporary exhibits under the direction of the archivist.

13. \_\_\_\_ **Write Press Releases**

**Additional information about assignment preferences (Ex: would like to cross train as a docent and scan photos in archives).**


**Thank you for your interest in becoming a Beaches  
Museum & History Park volunteer!**