



Volunteer Application

Name _____ DOB (Mo/Day) _____

Address _____

City _____ State _____ Zip _____

Home Phone _____ Cell Phone _____

E-Mail _____

Emergency Contact Name and Phone

List any special skills, training, or interests:

List any educational and/or volunteer background:

I understand that safety and security precautions will be taken during all volunteer activities at the Beaches Museum & History Park. In the event that an accident does occur, I will not hold the Beaches Area Historical Society, its employees, or any other volunteers responsible for any accidental injuries.

Signature _____
Date _____

Parent Signature (if under 18) _____
Date _____

Listed below are some of the areas volunteers are needed. Please put an "x" next to all of the function(s) that you are interested in helping with at the museum.

1. ___ **Daily Docent /Tour Guide:** Take visitors on tours of the history park inside each of the historic buildings and the train. **(Museum needs Friday, Saturday, Sunday volunteers)**
2. ___ **Front Desk:** Greet visitors, provide information, make sales from the gift shop or for events. **(Museum needs Saturday and Sunday volunteers)**
3. ___ **Museum Committees:** Committee members help develop exhibits, events, or programs at the Museum **(Ex. Holidays, Education, Fletcher, Concerts)**
4. ___ **Field Trip Tour Guide:** Docents are trained to lead students through different field trip programs and help students complete activities and interact with the buildings **(Schedule depends on field trip dates)**
5. ___ **Museum maintenance:** Various projects around the Museum including painting walls or display cases, cleaning historic buildings, organizing garage and storage spaces, etc.
6. ___ **Help with special events:** Volunteers help with check in, bartending, ticket sales, manning tables, interacting with visitors, etc.
7. ___ **Archives:** Help catalogue photos, scan photos, enter archival information in past perfect, work on newspapers, etc. **(computer skills needed)**
9. ___ **Collections:** Help catalogue, photograph, organize artifacts, etc. **(computer skills needed)**
10. ___ **Data Entry:** Enter contacts, archive or collection information, volunteer hours, etc. in Past Perfect and Constant Contact **(computer skills needed)**
11. ___ **Clerical:** Help file paperwork, stuff mailings, clean out files, etc.
12. ___ **Help with exhibits:** Help set up and take down temporary exhibits under the direction of the archivist.



Additional information about assignment preferences (Example: would like to volunteer in the archives but cross train as a docent) and your weekly availability.

Thank you for your interest in becoming a Beaches Museum & History Park volunteer!